Search for Solicitations Manually

Clone of PROD - 07/05/2021 - Post PROD Support insta	ance					<u>^</u>
PWC Mobius			ŵ	P	1	(HH) ~
Good morning, I	Harry Hurst!					
Supplier Portal Tools	Others					
APPS						
Supplier Portal						
Things to Finish						
	19 minutes ago	×				
Assigned to Me	ACTION REQUIRED					
ovd-dev1.fa.us2.oraclecloud.com/fscmU/faces/FuseWelco	You Are Invited to Negotiation 700002	-				

Step	Action
1.	Click the Supplier Portal link.
	Supplier Portal





Supplier Portal		
Manage Shipments Create ASN Create ASN		
Linload ASN or ASBN		
View Receipts		1
View Returns		
Contracts and Deliverables		Negotiations Closing Soon
Manage Contracts		Decent Activity
Manage Deliverables		Last 30 Days
Consigned Inventory	•	Negotiation invitations 1
Review Consumption Advices		
Review Consigned Inventory		
Review Consigned Inventory Transactions		
Invoices and Payments		
Create Invoice		Transaction Reports
Create Invoice Without PO		Last 30 Days
View Invoices		
View Payments		
Solicitations		7
View Active Solicitations		No data available
Manage Responses		
Qualifications		Supplier News
Manage Questionnaires		•
View Qualifications		
Company Profile		
epvd-dev1.fa.us2.oraclecloud.com/fscmUl/faces/FuseWelco		



Step	Action
3.	Click the View Active Solicitations.
	View Active Solicitations

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Solicitation			Invitatio	on Received	Yes 🗸			
** Title			Response	e Submitted	No 🗸			
** Solicitation Close By m/d/yy	ĊŌ		Solicitation	Open Since	m/d/yy		Ē	
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Step	Action
4.	This displays all the active open solicitations automatically.
	To search for a specific one, Click in the Title field.

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USER PRODUCTIVITY	кіт

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Step	Action
5.	Enter the desired information into the field.
	e.g. type " RFP Test Solicitation ".

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Step	Action
6.	Click the Search button.
	Search

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Step	Action						
7.	View and Click the Acknowledge Particiaption. (Optional)						
	Acknowledge Participation						

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Columns Hidden 4	○ No		•
	Note to Buyer		_
	O <u>K</u> Cancel		
		_	

Step	Action
8.	Enter the desired information into the field. (Optional)
	Ex: Enter "Thanks for the Invitation.".

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Step	Action
9.	Click the Ok button.
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Step	Action
10.	Click the Done button.
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Supplier Portal						
Search Orders V Order Number		Q,				
Tasks						6
Orders Manage Orders Manage Schedules		Requiring Attention				
Acknowledge Schedules in Spreadsheet Agreements Manage Agreements Shipments Manage Shipments Create ASN		1				
Create ASBN Upload ASN or ASBN View Receipts View Returns Contracts and Deliverables		1 Negotiations Closing Soon				
Manage Contracts Manage Deliverables Consigned Inventory	•	Recent Activity Last 30 Days Negoliation invitations 1				
Review Consumption Advices Review Consigned Inventory Review Consigned Inventory Transactions envid-dev1 fa.us2 oraclectoud.com/fscmUl/faces/FureMalco						_

Step	Action
11.	Click the Home icon to go back to the homepage.
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Step	Action
12.	
	End of Procedure.